



Recommendations for the Membership Regarding the Coronavirus

- Follow hygiene best practices:
 - If you are feeling sick, do not go to work, and self-report symptoms/work-site contacts to your Contractor.
 - Don't shake hands when greeting others.
 - Try to stay three to six feet away from others in gatherings, meetings, and training sessions.
 - Avoid contact with sick people.
 - Avoid touching your eyes, nose, or mouth with unwashed hands.
 - Clean your hands often by washing them with soap and water for at least 20 seconds or using an alcohol-based hand sanitizer that contains 60%–95% alcohol. Soap and water should be used if hands are visibly dirty.
 - It is especially important to clean hands after going to the bathroom, before eating, and after coughing, sneezing or blowing your nose.
 - If you sneeze, sneeze into a tissue or your elbow, not your hands or the air.
- Insist that Contractors have necessary hygiene items on a project such as soap, running water, and hand sanitizer. Contractors should also provide all required personal protection equipment (PPE) to their employees, and on hospital projects, follow applicable protocols. If you have concerns, contact the Union Steward or a Union Representative.
- Notify your Contractor and Union Steward if you have a reasonable and good faith belief that working on a specific jobsite will jeopardize your health or the health of your family.
- Understand that a Contractor may need to check your temperature or have a doctor clear you to work on a project. Any concerns over this Contractor testing should be immediately reported to your Union Representative.
- If you are laid-off or furloughed, promptly file for Unemployment Insurance (UI) Benefits and sign the Union out-of-work list (which fulfills the Indiana Department of Workforce Development (DWD) work-search requirements). UI claims may be filed online at <https://uplink.in.gov/CSS/CSSLogon.htm> or at any [WorkOne Center](#) or the [Department of Workforce Development in Indianapolis](#).
- Share recommendations to Building Trades Members regarding hygiene, work practices, and self-reporting symptoms/contacts. Emphasize that members will not be penalized for doing the right thing.
- Monitor the Local Union's communications to determine whether, and if, sick pay and other financial assistance is made available by state or federal government to workers affected by the coronavirus.